



VENUE HIRE INFORMATION & FEES





VENUE HIRE INFORMATION



Centrally located on Blackman Street, Broome, *Goolarri Media Enterprises* has the venue hire option for your next arts and music event, corporate function, conference or special occasion. Our facilities and experienced event management team can accommodate all your requirements.

Contact us today to find out more!

Goolarri Media Enterprises | 3 Blackman Street | PO Box 2708 | Broome WA 6725

08 9194 9999 | www.goolarri.com | ABN: 46 074 817 253

WELCOME TO THE GIMME CLUB

Goolarri Media Enterprises (GME) the 'Gimme Club' is a large, air-conditioned, multifunctional space with licenced bar facility.

The Gimme Club is a versatile space with technical equipment and infrastructure to host musical, dance and arts performances.

The venue is also popular as a meeting space for larger organisations wanting to host community forums, conferences, AGM's or end of year celebrations.

For licensed events Goolarri Media Enterprises is able to provide bar, event management, production staff and security personnel as required.

The Gimme Club is equipped with the following:

- 156 person capacity seating (Internal) and 96 person capacity (External) (252 total)
- Table and seating options configured to your requirements
- Tea/Coffee facilities
- Permanent stage
- Quality sound, lighting and projection equipment
- PA System + Microphones
- Large Projection Screen (Fixed: 6 x 4m)
- Technical Support as required
- Lectern and presentation whiteboards
- Photocopying and printing service upon request
- Full Bar License and Bar Facility
- Disability accessible toilets
- Refer to our Gimme Club Hire Fees and *Gimme Club Hire Packages* for booking information and options

Please note all prices are exclusive of GST



GIMME CLUB PACKAGES

	MON—FRI 8:30am— 5pm	MON—FRI 5pm—12am	WEEK- ENDS	BAR	Use of stage and PA	TABLE- CLOTHS
WEEKDAY HIRE	YES	NO	NO	NO	NO	INCLUD- ED
EVENING & WEEK- END HIRE	NO	YES	YES	YES	NO	\$100
BAND PACKAGE	YES	YES	YES	YES	YES	\$100



IMPORTANT INFORMATION

Booking Requirements

Confirmation of event must be made and booking forms must be returned at least 14 days prior to your event. Payment must be made 7 days prior to the event.

Set up times

Please specify set up times on the venue hire form. Please note that you will be charged per hour for a Venue Manager if the event is on the weekend. Set up needs to be completed within the hours specified. This includes any set up required for catering, bands etc. Additional hours are subject to staff availability and will incur additional costs.

Cancellation Policy

If the event is cancelled less than 7 days prior to the event, a cancellation fee of 10% of the quoted amount plus any other costs incurred by Goolarri Media will be charged. Full refunds will be granted to cancellations made prior to 7 days before the event, minus any other costs incurred by Goolarri Media.

Bar Tabs

If you require a bar tab, please let staff know when making your booking.

For private functions, we require the cash amount of the bar tab at the beginning of the event. Please bring the cash amount with you.

For corporate events, bar tabs can be paid at the conclusion of the night via EFTPOS. We do not bill post event.

Bands

If you are having a band for your event, please discuss with Goolarri staff when making your booking, additional costs will be incurred. Please note that the Goolarri PA system must be used for all bands.

Smoking

Goolarri Media is a non-smoking venue. Please ensure patrons are outside the premises if they wish to smoke.

Birthday Parties

Venue hire of the Gimme Club will only be approved for birthday parties if the party is for 40ths and above.

GIMME CLUB WEEKDAY HIRE

Monday to Friday 8:30am—5:00pm

*for after hours bookings, please see evening hire packages

Alcohol free

*Tablecloths are included for weekday hire

Venue Hire Fees

Half Day Venue Hire (up to 5 hours)	\$240
Whole Day Venue Hire (8:30am—5pm)	\$350

Additional Equipment Hire

Mini PA System <ul style="list-style-type: none">Includes 2 wireless microphones	\$100
Projector <ul style="list-style-type: none">Laptop can be hired on request	\$70
Whiteboard	\$25
Lectern	\$25
Additional microphones (each)	\$20
Tea & Coffee	\$5pp

Cleaning Fee

Weekday Cleaning Fee <ul style="list-style-type: none">*Hirer can opt to do this themselves at conclusion of the event or pay a flat rate of \$90 in advance for GME to clean the venueIncludes packing down tables & chairs, clearing rubbish, vacuuming (vacuum provided)Additional \$130p/h will be charged if GME management deem necessaryAny damage to equipment/fixtures will result in full replacement costs +20%	\$90
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GIMME CLUB EVENING & WEEKEND HIRE

Evening 5pm—12am

Weekend 8:30am—5pm

Bar available Wednesday - Saturday

Please discuss with Goolarri Staff if bar is required Sunday—Tuesday

Venue Hire Fees

Gimme Club Evening Hire - includes Venue Manager within booking times	\$1160
GME Venue Manager (Per hour for hours outside of booking times. E.g. Set up, soundcheck etc.)	\$80 p/h
1 Security Guard = up to 100 people 2 Security Guards = 100—252 people Security guards are required to be on site at licensed events. The second security guard is at the cost of the hirer. Security guards are responsible for managing venue numbers and any additional patrons will be turned away.	Included \$75 p/h

Additional Equipment Hire

Mini PA System <ul style="list-style-type: none">Includes 2 wireless microphonesIf you are having a band at your event please discuss with GME staff at	\$100
Projector <ul style="list-style-type: none">Laptop can be hired on request	\$70
Whiteboard	\$25
Lectern	\$25
Additional microphones (each)	\$20
Tea & Coffee	\$5pp

Evening and Weekend Cleaning Fee

Evening & Weekend Cleaning Fee *Hirer can opt to do this themselves at conclusion of the event or pay a flat rate of \$130 in advance for GME to clean the venue <ul style="list-style-type: none">Includes packing down tables & chairs, clearing rubbish, vacuuming (vacuum provided)Additional \$130p/h will be charged if GME management deem necessaryAny damage to equipment/fixtures will result in full replacement costs +20%	\$130
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GIMME CLUB BAND PACKAGE

Venue Hire Fees

Gimme Club Band Package - includes Venue Manager within booking times	\$1160
GME Venue Manager (Per hour for hours outside of booking times. E.g. Set up, soundcheck etc.)	\$80 p/h
1 Security Guard = up to 100 people 2 Security Guards = 100—252 people It is a legal requirement for security guards to be on site at licensed events. The second security guard is at the cost of the hirer. Security guards are responsible for managing venue numbers and any additional patrons will be turned away.	included \$75 p/h

Equipment Hire

Please note that Goolarri front of house must be used in the venue.	
PA System • Includes up to 5 microphones	\$500
Assorted Musical Instruments and Equipment	POA

Sound Engineer

Sound Engineer (per hour) • Sound engineer is NOT negotiable when hiring the PA system for bands	\$150
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Cleaning Fee

Cleaning Fee *Hirer can opt to do this themselves at conclusion of the event or pay a flat rate of \$130 in advance for GME to clean the venue • Includes packing down tables & chairs, clearing rubbish, vacuuming (vacuum provided) • Additional \$130p/h will be charged if GME management deem necessary • Any damage to equipment/fixtures will result in full replacement costs +20%	\$130
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Terms and Conditions

1. All Patrons: an Emergency Evacuation Plan detailing emergency exit and muster point locations is attached for your information. Please familiarise yourself with this document and retain it for referral during your event.
2. All Patrons will ensure as a matter of priority that Exit and Fire Equipment remains unobstructed at all times. All able bodied patrons will assist those with mobility restrictions when safe to do so in the event of an emergency.
3. The Venue Hire Booking Form must be signed prior to commencement of Hire.
4. Hirers are required to pay for the venue hire in full at least seven days prior to event to ensure booking.
5. Electrical switchboards, emergency exits and first aid kit are to remain unobstructed at all times.
6. Hired areas are to be left in a clean and tidy, 'as found' condition.
7. Hirers are responsible for damages incurred by dependent guests and children. Damage to venue property, shall be paid for by any person(s) who wilfully or negligently causes such damage. Any damage discovered prior to hire commencement, please report to reception. This will ensure that your group will not be held responsible.
8. Hirers are to maintain and keep good order and reasonable behaviour.
9. The Hirer must ensure that people attending the function or on site adhere to the smoking policy. Smoking is prohibited anywhere inside Goolarri Media Enterprises buildings. Smoking is permitted only within the external carpark and 5 metres away from entrances. Patrons failing to comply with this policy will be instructed to leave the event/venue and not permitted to return.
10. The Hirer agrees to comply with all noise regulations and to limit their effect on neighbouring properties.
11. The Hirer is responsible for any payments due under the Copyright Act and the Hirer agrees to indemnify Goolarri Media Enterprises against any action resulting from non-payment or non-compliance with copyright laws. Goolarri Media Enterprises is under no obligation to ensure, prior to the use of the premises that activity for which the venue is hired does not infringe copyright.
12. Goolarri Media Enterprises Management will assign a staff member/s to be present at any event outside of business hours.
13. Goolarri Media Enterprises Chief Executive Officer, Chief Operations Officer, Event Manager or designated staff member/s shall at all times be granted free access to any part of the building. This access shall not entitle them to any seat or privilege.
14. Goolarri Media Enterprises will not be held responsible in any way for the loss of or damage to property placed in the venue by the hirer, nor for any loss by the hirer through accident or electrical failure or other plant or by any unavoidable cause. All care will be taken.
15. Management promotes safe work practices and all employees and hirers will actively participate in safe work practices. All electrical equipment brought into the venue must display evidence of a current electrical certification. All parties are responsible for Occupational Health and Safety.
16. Goolarri Media Enterprises reserves the right to cancel or change bookings.
17. Management reserves the right to refuse admission to any part of the building or its grounds to any person who displays offensive, or obscene language or behaviour is intoxicated or is deemed a threat to the property.
18. Management may change Hire Conditions without notice.
19. Management may refuse to hire the venue in any case, and notwithstanding that the venue may have been let or that the conditions have been accepted and signed and the hiring fee paid, Goolarri Media Enterprises shall have the full power as it sees fit to cancel hire and direct the return of the hire fee paid, and the hirer thereby agrees to accept the same and to consent to such cancellation and to have no claim at law or in equity for any loss or damage in consequence.
20. Goolarri Media Enterprises will require a permit for Hot Works inclusive but not limited to the events of pyrotechnic activities including but not limited to the use of candles, sparklers, dry ice, smoke machines, reworks. Express written permission must be sought by the hirer 14 days prior to the event.
21. Alcohol consumption on the premises is only permitted within Goolarri Media Enterprises designated licensed areas and as agreed prior to venue hire.

Emergency Evacuation Plan

