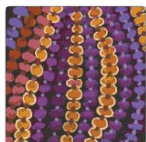


KIMBERLEY ABORIGINAL YOUNG LEADERS PROGRAM 2017



PROGRAM INFORMATION BOOKLET



Aarnja^{Ltd}



Welcome

Welcome to the Kimberley Aboriginal Youth Leadership Program (KAYLP) for 2017.

The KAYLP will provide young Indigenous leaders of tomorrow with a structured leadership program supported by professional development workshops run by community leaders, experienced facilitators and mentors. Notably, this program aims to fill a need in the region for programs to focus on further developing and supporting young Aboriginal high-achievers.

In particular, the aims of the program are to:

- Promote Indigenous youth participation in decision-making, youth civic engagement and community responsibility.
- Afford the opportunity for personal development through the provision of programs that enhance life skills, motivation and improve career prospects.
- Build the capability of emerging young Aboriginal leaders within the Kimberley region by providing them with a sense of purpose, resilience and confidence to engage and influence others throughout their lives.
- Build a network of strong, community oriented role models who are confident in their cultural identity and who participate fully in the modern society.
- Allow young Aboriginal leaders in the Kimberley region to mentor and inspire current and future generations to embrace responsibility with pride; and to respect themselves, others and the community as a whole.

The benefits, skills and tools you gain from participating in the program will stay with you for the rest of your life. However remember you only ever get out of an experience what you put in, so your full participation in all facets of the program will ensure you get the full benefits of the program.

The Program

The KAYLP is a Program for 18 – 35 year old Aboriginal members of the Kimberley communities that want to develop their leadership skills. The mission of the program is to nurture and empower future generations of emerging leaders by equipping them with the right training, experience and support in this journey, and providing an environment for personal development.

KAYLP aims to provide you with the best opportunities to learn, through the opportunity to participate and experiment with concepts of leadership and teamwork. The program is a mix of accredited and unaccredited training. The program also contains an outdoor adventure component that is designed to push you to your limits but at the same time, identify and develop leadership and teambuilding skills.

Always remember that others on the program may have different thoughts and feelings about activities than you do and may well be looking for a different outcome than you are looking for. Part of your leadership journey is learning to accept and work within a team where there may be multiple opinions and feelings.

Accredited training program

As part of this program you will be enrolled with Goolarri Media Enterprises to undertake the Certificate II in Leadership (Course code: 52774WA). You will undertake study in the following units:

Compulsory units:

LWADEV201A	Undertake self-development
LWALDR201A	Develop leadership skills
LWAPRO201A	Contribute to a team project
LWADIV201A	Promote a socially diverse environment
LWAWOR201A	Communicate effectively
BSBWOR202	Organise and complete daily work activities

Elective Units:

BSBWHS201	Contribute to health and safety of self and others
CHCPRP001	Develop and maintain networks and collaborative partnerships
ICTWEB201	Use of social media tools for collaboration and engagement

You will be required to complete and submit a number of assessments and work related to these units, in order to show your competency in the units and gain your qualification.

Non-accredited training program

The non-accredited training program will cover the following areas:

Cultural Governance

- Past to present
 - Understanding social and cultural sensitivity
 - Indigenous History and leaders
 - Leadership in an Indigenous community
- Intergenerational cultural exchange
 - Connection to Country
 - Leading a balanced life in “two worlds”
 - Cultural transition – traditional to contemporary
- Social and Emotional wellbeing
 - Managing stress and relationships
 - Lateral Violence
 - Healthy Living
- Media Training
 - Public Speaking
 - Speaking to the media

Leadership

- Leadership styles and vision
- Effective communication and networking skills
- Leadership in an Indigenous community
- Providing and receiving feedback
- Time management
- Customer and/or client service delivery

Politics

- The political system
 - Decision making processes
 - Introduction to parliamentary system/role of political advisors
 - Accessing representatives/power mapping
 - Issue analysis and lobbying
- Development in the Kimberley
 - Northern Australian White Paper/Kimberley Blueprint/WA State Government Reform
 - Current issues: remote community sustainability, children's safety, education and employment, economic opportunities
- Solutions
 - Empowered communities/Cultural Enterprise Hub
 - Constitutional Recognition/Political perspectives

Governance

- Maintain and protect cultural values
- Roles and responsibilities of board members/ethical behaviours
- Communication in communities/stakeholder management
- Managing Board meetings
- Financial management and responsibilities

Residential Blocks

The program consists of 5 residential blocks, spaced out over a 5 month period. Each block is 5 full days (Monday to Friday) with the exception of Block 1 which is 6 days (Monday to Saturday). Travel to the blocks are on the days either side of the block. Blocks are held in different locations so that participants can visit a variety of Indigenous organisations as part of the program.

The blocks are as follows:

Block 1:

Location: Broome (3.5 days), Balginjirr Community (2.5 days)
Date: 21st – 26th August, 2017

Block 2:

Location: Lombadina Community
Date: 18th – 22nd September, 2017

Block 3:

Location: Kununurra
Date: 23rd – 27th October, 2017

Block 4:

Location: Fitzroy Crossing
Date: 13th – 17th November, 2017

Block 5:

Location: Broome
Date: 4th – 8th December, 2017

Participants need to commit to attending **all** days of **all** blocks. There are no exceptions and failure to attend means that you will be excluded from the program.

Study within blocks

Residential blocks are very intensive as a lot of material is covered during this time.

Programmed sessions are held each day, from 8am till 5pm, with lunch and breaks included. There will then be evening tutorial sessions from 7 – 9:30pm. Attendance at all sessions, including the evening sessions, are compulsory.

Study between blocks

Participants are also expected to work on their individual and group projects between blocks. At the conclusion of each block, tasks and assessments will be set by the Facilitators that will need to be completed prior to the start of the next block. There is no time in the residential blocks to catch up on work that you haven't done so it is vital that participants understand and are willing to make this commitment prior to enrolling in the program.

The KAYLP Coordinator and the Facilitators can assist you to find a suitable study venue in your community/town if needed and can help source study support for you if you need it.

Computer/laptop access

Whilst not compulsory, ideally it would be beneficial if you had a laptop or tablet device that you can use during the residential study blocks and for study and assessment completion between blocks. So if you have a portable device, please bring to the residential blocks.

All work materials and assessments will be given to participants both as hard copies and electronically.

Unfortunately KAYLC does not have laptops that we can loan participants, however we can assist participants in getting access

to computers at adult learning centres, libraries, etc in your community/town if needed.

For ease of contact between blocks, all participants must have an active email account that they can regularly access so that information can be sent to participants between blocks.

Student Support

KAYLP and Goolarri Media want to see all participants gain the best from this program and so to assist with this, our facilitators and staff will provide study and student support to all participants, both during the residential blocks and between blocks.

It is participant's responsibility to utilise this support to their best advantage.

Enrolments

To be a part of the program, you will need to enrol with Goolarri Media Enterprises in the Certificate II in Leadership. This is a separate application form in the Application kit.

The application form contains statistical data questions about your previous level of schooling and training that Goolarri are required to collect, as part of the AVETMISS reporting framework. Please complete this to the best of your ability.

USI

A USI is a Unique Student Identifier. The Commonwealth Government introduced the USI system in January 2015. All students undertaking nationally recognised training delivered by a registered training organisation need to have a USI.

Once you have a USI, it is yours for life. Your USI gives you access to all your training records in one place.

When you enrol you need to provide your USI if you already have it. If you don't, you will need to create a USI.

For more information on USI's, including how to see if you already have one, or to create a new one, visit www.usi.gov.au .

If you are having problems creating a USI or accessing your USI account, the KAYLP Coordinator or Goolarri training staff can assist you.

Abstudy

It is a requirement for all KAYLP participants are on Abstudy as this covers the travel and accommodation components of the program.

Even if you are working, you will still be eligible for Abstudy however you won't receive any Abstudy allowances, you will just have the travel and accommodation components covered. If you are not working you may be eligible for study allowances through Abstudy.

Once you are accepted onto the program Goolarri will issue you with a confirmation of enrolment letter so that you can apply for Abstudy. You will need to lodge your Abstudy application as soon as your place on the program is confirmed so that Abstudy have enough time to process your application prior to the first residential block.

KAYLP and Goolarri student support staff will assist you to get the application lodged. More information about Abstudy can be found at:

<https://www.humanservices.gov.au/customer/services/centrelink/abstudy>

Travel, Meals and Accommodation for Residential Blocks

Travel to all residential blocks will require travel on the weekends as the blocks are usually Monday to Friday (with the exception of Block 1 which is from Monday – Saturday).

All travel is booked by Abstudy and they will usually coordinate with participants on their preferred mode of travel. In certain circumstances, participants may be able to drive themselves to blocks and Abstudy reimburse fuel costs, however participants are still expected to arrive by the Sunday evening prior to the block commencing.

If participants miss any of their booked travel plans, they will need to sort this out directly with Abstudy. They may not be able to rebook travel and they will usually require you to repay the costs of your missed travel. If you miss your travel plans, this may also mean you jeopardise your place on the program as you may miss out on parts of the residential block.

Abstudy will also cover all accommodation and meal costs for each block, including if you are required to stay overnight in getting to and from blocks. This will be booked by KAYLP. All participants are required to stay in the hotel designated by KAYLP. All meals are usually taken at the hotel of residence, unless KAYLP has organised an evening excursion that may include dinner.

Abstudy requires that participants share rooms, therefore all accommodation will be booked as twin share rooms. This means that you will be sharing a room with another person of the same sex during the residential blocks. Where twin share rooms are not available, single rooms will be booked.

Any additional charges booked up to rooms by participants will be the responsibility of the participant.

Code of Conduct

The KAYLC has developed a code of conduct around participation in this program. Under the code of conduct, participants agree to:

- Adhere to the Mission and values of the Program
- Recognise each person's equal rights, and acknowledge that with rights comes responsibilities;
- Be accountable – individually and collectively – for our behaviours, actions and outcomes;
- Work inclusively to support each other in our leadership development journey and equal opportunities to be successful;
- Work safely in a manner that protects and promotes the health and well-being of each individual and our environment;
- Contribute to a group culture that allows for different views to be heard and actions to be taken without prejudice;
- Communicate with each other with respect and transparency;
- Commit to completing the *Kimberley Aboriginal Young Leaders Program*;
- Base our decisions and Program outcomes on strong community and cultural foundations that are in the best interests of the Kimberley communities we are a part of;
- Agree not to take drugs or drink alcohol while on the Leadership Program blocks.

Employers

If you are working it is your responsibility to negotiate with your employer for the study leave required to attend residential blocks. KAYLP staff are happy to assist you with a letter outlining the benefits of the program to your leadership skill development. You will need to inform your employer that you are applying for the program as they are required to support your being a part of the program at the application stage.

Media Consent

All workshops are filmed as part of the KAYLP's reporting commitments to our funding partners.

All participants will be expected to sign a standard media release, acknowledging and approving the consent for KAYLP and its program partners to use all program related videos, images and all other media for reporting and marketing purposes.

Evaluation

The KAYLC program partners have a relationship with Charles Darwin University (CDU) to evaluate the program each year. As a KAYLP participant you must take part in this evaluation. This will require you to fill in an online survey at the end of each residential block, and then a final overall Program survey. CDU researchers will then follow up with you over the following two years (roughly every 6 months) to gain an insight into your continued Leadership Development journey.

As part of the evaluation, you may also be asked to undertake a face to face interview with a staff member that may be filmed.